

Mollington Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a special meeting of the Council to be held on **MONDAY 10 JUNE 2019** at **7.30pm** in **MOLLINGTON, BACKFORD & DISTRICT VILLAGE HALL** for the purpose of transacting the business set out on the agenda below.



Parish Clerk
3 June 2019

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: engy02@ntlworld.com)

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES

To confirm the minutes of the meeting held on 21 May 2019 as a correct record.

4. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2018-19

A smaller authority (under £25,000 gross income/expenditure) may certify itself as exempt from submitting an Annual Governance and Accountability Return and instead submit a Certificate of Exemption. In order to do this, the Parish Council must meet the following requirements:

- The authority has been in existence since before 1st April 2015
- In relation to the preceding financial year (2017/18) the external auditor **has not**:
 - Issued a public interest report in respect of the authority or any entity connected with it;
 - Made a statutory recommendation to the authority relating to the authority or any entity connected with it;
 - Issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice;
 - Commenced judicial review proceedings under section 31(1) of the Act
 - Made an application under section 28(1) of the Act for a declaration that an item of account is unlawful and the application has not been withdrawn nor has the court refused to make the declaration;
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

The exempt Parish Council must publish on its website, before 1 July, the following documents:

- Annual Internal Audit Report
- Annual Governance Statement
- Annual Accounting Statements
- Analysis of variances
- Bank reconciliation
- The Exemption Certificate
- A statement regarding the exercise of public rights

Dotty about Accounts have completed the internal audit and PKF Littlejohn, the Parish Council's external auditors, have confirmed that Mollington Parish Council (Cheshire) meets the criteria for submitting a Certificate of Exemption. The relevant documents are attached, and it is RECOMMENDED that the submission of the Certificate of Exemption to PKF Littlejohn, the Parish Council's external auditors, be approved and that the period for the exercise of public rights should be Monday 17 June to Friday 26 July 2019.

5. DATE AND TIME OF NEXT MEETING

Tuesday 2 July 2019 at 7.30pm at Mollington, Backford & District Village Hall