

ITEM 5

SUBJECT: FINANCE AND BUDGET 2023-2024
REPORT TO: MOLLINGTON PARISH COUNCIL
DATE OF MEETING: 18th July 2024
REPORTING OFFICER: Parish Clerk and Responsible Financial Officer

1. TRANSACTIONS MADE SINCE THE LAST MEETING (16th May 2024)

Members to note/approve the transactions detailed below:-

Payer/Payee	Details	Receipts	Payments
Grasshopper Services	Lenthsmen March 2024		£75.00
CHALC	Subscription for 2024-2025		£204.44
Grasshopper Services	Lengthsman April 2024		£122.00
Zurich Municipal	Annual Insurance Premium		£300.00
Clerk	Monthly expenses December-May @£10 per month (payment aggregated)		£60.00
Clerk	Travel expenses December-May (payment aggregated)		£81.36
J Davies	May 2024 Salary		£113.36
M Clough	May 2024 Salary		£210.92
* Robert Hadfield	2024-2025 Annual Website Charges		£249.50
PWLB	Repayment of Loan		£1,117.35
Active Leisure	Marathon Credit - Marshalls	£250.00	
J Davies	June 2024 Salary		£113.36
Unity Trust Bank	Service Charge		£18.00
M Clough	June 2024 Salary		£210.92
HMRC	VAT Refund	£149.26	

*Payment made under the Financial Regulations – Retrospective approval required.

2. APPROVAL OF PAYMENTS

To approve payments detailed below (additional payments may need to be authorised that are received after the despatch of the Agenda):-

Payer	Details	£
Grasshopper	May 2024	£85.00
J Davies	Amenity Cleaner – July 2024	£113.36
M Clough	Clerk - July 2024 Salary	£210.92
J Davies	Amenity Cleaner – August 2024	£113.36
M Clough	Clerk - August 2024 Salary	£210.92

3. BUDGET EXPENDITURE TO 3RD JULY 2024

To approve the following Budget Head committed expenditure to 3rd July 2024

Budget Head	Total	Budget Allocated	£ Balance
Staff Costs	£1,183.76	£3,500.00	£2,316.24
Monthly Payments to Clerk for Home Office	£60.00	£120.00	£60.00

Travel	£81.36	£110.00	£28.64
Payroll	£360.00	£144.00	-£216.00
Administrative Costs	£18.00	£150.00	£132.00
Room Hire	£0.00	£140.00	£140.00
Insurance	£300.00	£350.00	£50.00
Subscriptions	£204.44	£320.00	£115.56
Information Commissioner	£0.00	£40.00	£40.00
Audit Fees	£130.00	£180.00	£50.00
St Oswald's School Field Licence	£0.00	£300.00	£300.00
Website	£249.50	£250.00	£0.50
Training	£0.00	£105.00	£105.00
Community Projects	£0.00	£3,000.00	£3,000.00
Half Marathon	£0.00	£50.00	£50.00
Amenity Cleaner	£0.00	£2,000.00	£2,000.00
Gardener	£197.00	£675.00	£478.00
Remembrance Wreath	£0.00	£40.00	£40.00
Unity Trust Service Charges	£0.00	£72.00	£72.00
Repayment of PWLB Loan	£1,117.35	£2,235.00	£1,117.65
Contingency/Planters (160524)	£0.00	£600.00	£600.00
	£3,901.41	£14,381.00	£10,479.59

4. EXPLANATION OF VARIANCES

There are no variances to the budget to report at 3rd July 2024 other than a concern that the former Clerk's details have still not been removed from the Bank Statement despite numerous requests to the bank. Attempts are continuing to address this issue.

5. BANK RECONCILIATION

To receive the Bank Reconciliation below as at 3rd July 2024:-

Bank Reconciliation 4th July 2024	
MOLLINGTON PARISH COUNCIL	
Financial year ending 31 March 2025	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance as per bank at 4th July 2024	£
Current Account (07572433)	£22,861.51
Less: any unrepresented cheques	£0.00
Add: any unbanked cash	£0.00
Net bank balances as at 4th July 2024	£22,861.51
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
CASH BOOK	
Opening Balance	£11,971.66

Add: Receipts in the year	£14,791.26
Less: Payments in the year	£3,901.41
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£22,861.51

6. BANK STATEMENT – 28TH JUNE 2024

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Pauline English
Mollington Parish Council
75 Seacombe Drive
Great Sutton
ELLESMERE PORT Merseyside
CH66 2BB

Date: 28/06/2024

Account Name: Mollington Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20267771

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: **0345 140 1000**
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
03/06/2024		Balance brought forward	£0.00	£0.00	£24,171.38
14/06/2024	Faster Payment Debit	B/P to: HadfieldPhotograpy	£249.50	£0.00	£23,921.88
17/06/2024	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£1,117.35	£0.00	£22,804.53
26/06/2024	Credit	ACTIVE LEISURE EVENTS LIMITED	£0.00	£250.00	£23,054.53

Page number 1 of 3

Statement number 188



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/06/2024	Standing Order	S/O to: Jeff Davies	£113.36	£0.00	£22,941.17

Page number 2 of 3

Statement number 188



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.

